



# SkillsUSA Florida Championships 2021

## PREPARING FOR THE CONTEST

### Introductory Information

*This document serves as a supplement to the official SkillsUSA Technical Standards found online at [absorb.skillsusa.org](http://absorb.skillsusa.org) to be used to prepare for state-level virtual competitions. State-level contests will follow the "Standards and Competencies" outlined in the official SkillsUSA Technical Standards (Virtual). Contestants and instructors should review the contest's Technical Standards as a first step in preparing for a competitive event.*

*Any information contained in this document applies to state-level competitive events only. Download and review the State Virtual General Regulations at [skillsusafl.org/state-conference](http://skillsusafl.org/state-conference) for more information regarding virtual contests. The list of supplies and materials outlined below is subject to change; updates will be posted to our website on the contest updates page.*

*SkillsUSA Professional Members (advisors and teachers) can access the standards through SkillsUSA Absorb ([absorb.skillsusa.org](http://absorb.skillsusa.org)). To join as a Professional Member visit [bit.ly/skillsusa-prof](http://bit.ly/skillsusa-prof).*

### Clothing Requirements

*Because of the nature of virtual competitions, official SkillsUSA competition clothing is not required, but is encouraged. Students may also compete in trade-appropriate attire if official contest attire is not available. Alternatively, competitors may dress in business attire. See State Virtual General Regulations for more information.*

#### Class A: SkillsUSA Attire

- Red SkillsUSA blazer, windbreaker or sweater, or black or red SkillsUSA jacket
- Button-up. Collared, white dress shirt (accompanied by a plain, solid black tie), blouse (collarless or small-collared), or white turtleneck, with any collar not to extend into the lapel area of the blazer, sweater, windbreaker or jacket
- Black dress slacks (accompanied by black dress socks or black or skin tone seamless hose) or black dress skirt (knee-length, accompanied by black or skin tone seamless hose)
- Black closed-toe dress shoes

### Supplies and Materials

*Contestants will need the following for the contest:*

- 1:1 device for each contestant with camera, microphone and internet connection of at least 2 Mbps up/down
- Filming Device  
*A device to complete a video recording. This may be a laptop, phone or other device with support devices like a tripod, microphone, etc. Preferred file format is MP4.*
- 1-page resume for in PDF format

- All necessary technology for presentation
- Clicker, if desired
- Notecards, if desired
- A letter from the appropriate school official on school letterhead stating the contestant is classified under the provisions of Public Law 105-17, Individuals with Disabilities Education Act of 1997 is required for participation. If restrictions exist on the release of this information, schools may submit a letter on school letterhead which states "I certify that (student name) meets the eligibility requirements for the SkillsUSA Championships Action Skills contest. Signed, (school official)"
- Additional supplies and materials may be required. Contest supply and materials lists will be posted on the Contest Updates page by March 1.

*SkillsUSA Florida will provide the following for the contest:*

- Contest prompt and information
- Contest Prep Box, with materials needed for the contest like stopwatch, measuring tape, and large face digital clock that must be used in pre-recorded videos
- Meeting links and upload information

### Local Proctor Information

*A local contest proctor (non-advisor/program instructor) must be present for the contest. The proctor should review the technical standards, this document and the state contest which will include an integrity statement containing additional information for the proctor.*

*Once the contest is complete, the contestants, chapter advisor and onsite proctor will sign-off on the integrity statement. Additional contest proctor information can be found on our website.*

### Advisor Information

*An advisor or instructor must be present for the duration of the competition to ensure safety and conduct standards are upheld. Advisors will not participate in judging or interfere in the contest, except in the event of safety or conduct violations, or equipment malfunction. Any communication between students and their advisors during the contest will result in disqualification.*

## CONTEST INFORMATION

### Knowledge Performance

*This contest includes one multiple choice knowledge assessment. Instructions and credentials to complete these assessments will be*



provided when the contest window opens. These assessments should be completed under the supervision of the contest proctor.

- **Professional Development Career Readiness Assessment** – Assesses preparedness to enter the workforce as defined by the SkillsUSA Framework which identifies skills that are essential for success in the workplace and life.

### Skill Performance

The contest will consist of two parts: an electronic presentation outlining the chapter community service project and the live presentation by the chapter team. The chapter will organize the year's community service activities and submit the best community service project to be judged. Only one project may be presented. Presentation should represent a community service project that was conceived, planned and completed during the current school year.

### Contest Guidelines

This contest will require teams to submit a digital copy of their presentation and notebook, and to present live to a panel of judges. The purpose of the presentation is to provide the judges with an explanation of the purpose and scope of the project, how the project was developed, methods used, implementation and execution of the project and its results. All team members must take an active part in the presentation.

The digital copy of the presentation should be a PowerPoint, Prezi, Google Slides, or other similar medium. It must describe the chapter community service project and may not contain more than 30 slides. The format must follow the outline within the technical standards. The digital copy of the presentation must be uploaded by April 5, 2021.

The notebook must be a PDF file and follow the format outlined in the technical standards. The notebook must be uploaded by April 5, 2021.

Teams will be provided an appointment time for their live presentation to the judges. Presentations must be at least 5 minutes but no more than 10 minutes. The electronic presentation may be used during the live presentation. Judges will ask questions of the team regarding the planning, execution, benefits, and other aspects of their project.

A contest proctor will be required for each recording and live session. Recordings must be setup, started, monitored and stopped by the contest proctor. The camera must be setup in such a way as to show all materials and a clear workspace. The contestant and large face digital clock should be always visible in the recording. The recording must be unedited (continuous) to ensure no outside help was provided.

Additional files may be required to be submitted. These requirements will be outlined in the state contest prompt.

The contestant will not mention their name, school, city or state. Basic safety practices related to the skill performed must be followed.

At the completion of the event, the team, chapter advisor and proctor will sign-off on the integrity statement. This integrity statement will need to be submitted with the entry.

### SUBMISSION REQUIREMENTS

The following needs to be uploaded by the deadline. No late submissions will be accepted.

- Statement of Assurances: PDF file (\*Upload by April 1)
- Resume: PDF file (\*Upload by April 1)
- Notebook: PDF file (\*Upload by April 5)
- Electronic Presentation: PowerPoint, Google Slides file (\*Upload by April 5)
- Integrity Statement: PDF file