



SkillsUSA Florida Championships 2021

PREPARING FOR THE CONTEST

Introductory Information

This document serves as a supplement to the official SkillsUSA Technical Standards found online at absorb.skillsusa.org to be used to prepare for state-level virtual competitions. State-level contests will follow the "Standards and Competencies" outlined in the official SkillsUSA Technical Standards (Virtual). Contestants and instructors should review the contest's Technical Standards as a first step in preparing for a competitive event.

Any information contained in this document applies to state-level competitive events only. Download and review the State Virtual General Regulations at skillsusafl.org/state-conference for more information regarding virtual contests. The list of supplies and materials outlined below is subject to change; updates will be posted to our website on the contest updates page.

SkillsUSA Professional Members (advisors and teachers) can access the standards through SkillsUSA Absorb (absorb.skillsusa.org). To join as a Professional Member visit bit.ly/skillsusa-prof.

Clothing Requirements

Because of the nature of virtual competitions, official SkillsUSA competition clothing is not required, but is encouraged. Students may also compete in trade-appropriate attire if official contest attire is not available. Alternatively, competitors may dress in business attire. See State Virtual General Regulations for more information.

Class E: Contest Specific - Business Casual

- Official SkillsUSA white polo shirt
- Black dress slacks (accompanied by black dress socks or black or skin tone seamless hose) or black dress skirt (knee-length, accompanied by black or skin tone seamless hose)
- Black leather closed-toe dress shoes

Supplies and Materials

Contestants will need the following for the contest:

- 1:1 device for each contestant with camera, microphone and internet connection of at least 2 Mbps up/down
- Filming Device
A device to complete a video recording. This may be a laptop, phone or other device with support devices like a tripod, microphone, etc. Preferred file format is MP4.
- 1-page resume for each team member in PDF format
- Facilities, equipment and power to edit final product
- Audio equipment, cables and connectors
- Portable digital audio recorded with removeable recording media
- Microphone with audio cable

- Method of importing digital audio from field recorder to editing system
- Audio editing software/system (Use of a laptop is strongly encouraged. Any software or system is permissible.)
- Writing implement (pen, pencil)
- Scratch paper for notes
- Headphones (not ear buds)
- Production music (*Note: this is not commercial music purchased in stores. Some production music companies include Music Bakery, Production Garden, TM Studios and Omnibus. Production music may also be created using programs such as GarageBand, Soundtrack, od ACID.)
- Surge protector for equipment
- Additional supplies and materials may be required. Contest supply and materials lists will be posted on the Contest Updates page by March 1.

SkillsUSA Florida will provide the following for the contest:

- Contest prompt and information
- Contest Prep Box, with materials needed for the contest like stopwatch, measuring tape, and large face digital clock that must be used in pre-recorded videos
- Meeting links and upload information

Local Proctor Information

A local contest proctor (non-advisor/program instructor) must be present for the contest. The proctor should review the technical standards, this document and the state contest which will include an integrity statement containing additional information for the proctor.

Once the contest is complete, the contestants, chapter advisor and onsite proctor will sign-off on the integrity statement. Additional contest proctor information can be found on our website.

Advisor Information

An advisor or instructor must be present for the duration of the competition to ensure safety and conduct standards are upheld. Advisors will not participate in judging or interfere in the contest, except in the event of safety or conduct violations, or equipment malfunction. Any communication between students and their advisors during the contest will result in disqualification.

CONTEST INFORMATION

Knowledge Performance

This contest includes two multiple choice knowledge assessments. Instructions and credentials to complete these assessments will be provided when the contest window opens. These assessments should



be completed under the supervision of the contest proctor. Each team member must complete both exams individually.

- **Audio/Radio Production Assessment –**
Based on the standards and competencies as outlined in the Technical Standards.
- **Professional Development Career Readiness Assessment –**
Assesses preparedness to enter the workforce as defined by the SkillsUSA Framework which identifies skills that are essential for success in the workplace and life.

Skill Performance

The contest includes an assignment to produce a final project as determined by the technical committee.

Contest Guidelines

This contest will follow the standards and competencies outlined within the SkillsUSA Technical Standards. Teams must fully produce (plan, write, voice, record, edit, render, etc) a five-minute radio production PSA, NPR-style soundscape, sound-rich/NPR-style news story, sound and interview-only new story, etc. A 30-second ad spot will be produced and inserted into the production.

The completed project must meet the assigned run time and convey an adequate representation of the subject or theme. Students will

submit their final audio file for judging. In addition, competitors will submit their storyboard.

*Preproduction, filming and editing: 33 hours
Other details to be announced with the contest prompt.*

Additional files may be required to be submitted. These requirements will be outlined in the state contest prompt.

The contestant will not mention their name, school, city or state. Basic safety practices related to the skill performed must be followed.

At the completion of the event, the team, chapter advisor and proctor will sign-off on the integrity statement. This integrity statement will need to be submitted with the entry.

SUBMISSION REQUIREMENTS

The following needs to be uploaded by the deadline. No late submissions will be accepted.

- Statement of Assurances: *PDF file (*Upload by April 1)*
- Resume: *PDF file (*Upload by April 1)*
- Contest Submission file: *MP3 file*
- Storyboard: *PDF file*
- Integrity Statement: *PDF file*